

# Public Document Pack

## Executive Decision Records

Please find set out below a number of Executive Decisions taken at the HAMPSHIRE COUNTY COUNCIL Executive Member for Commercial Strategy, Estates and Property Decision Day held virtually on Microsoft Teams on Tuesday, 20th July, 2021

1. **GOSPORT OLD GRAMMAR SCHOOL**
2. **SCHOOLS CONDITION ALLOCATION PROJECTS**
3. **BUSINESS SERVICES GROUP - 2020/21 ANNUAL REPORT AND ACCOUNTS**
4. **PROJECT APPRAISAL: REFURBISHMENT OF ROOKWOOD**
5. **WINCHESTER DISCOVERY CENTRE**
6. **PROPERTY SERVICES ASSET DECISIONS**
7. **WINCHESTER DISCOVERY CENTRE - EXEMPT APPENDIX**

This page is intentionally left blank

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Member for Commercial Strategy, Estates and Property
<b>Date:</b>	20 July 2021
<b>Title:</b>	Gosport Old Grammar School
<b>Report From:</b>	Director of Culture, Communities and Business Services

**Contact Name:** Emma Noyce and Bob Wallbridge

**Tel:** 03707 798373

[emma.noyce@hants.gov.uk](mailto:emma.noyce@hants.gov.uk)

03707 794084

**Email:**

[bob.wallbridge@hants.gov.uk](mailto:bob.wallbridge@hants.gov.uk)

#### 1. The decision:

That the Executive Member for Commercial Strategy, Estates and Property:

- 1.2 Gives approval to spend on the project proposals to refurbish and enhance the Gosport Old Grammar School heritage museum at a cost of £998,319 to be met from funds held by the Hampshire Cultural Trust.
- 1.3 Gives approval to enter into a Funding Agreement with the Hampshire Cultural Trust (HCT) to secure the funding needed to implement the project.

#### 2. Reason(s) for the decision:

- 2.1 This report seeks spend approval to the project proposals for the refurbishment the Gosport Old Grammar School at an estimated total project cost of £998,319.
- 2.3 The funding for the project is included in the Culture, Communities and Business Services Capital Programme at a total of £998,319.

- 2.4 The Gosport Old Grammar School project will be managed and delivered by Hampshire County Council. The project has been developed by Hampshire Cultural Trust in partnership with the County Council.
- 2.5 All funding for the project has been raised by Hampshire Cultural Trust. This funding includes a contribution of £374,000 from the Hampshire County Council Leaders Investment in Hampshire fund.
- 2.6 It is proposed to refurbish the building and provide an enhanced heritage museum and café within the existing Grade II listed premises and undertake associated internal improvements. The proposals incorporate external improvements including a new courtyard, a new corridor link and associated landscaping.
- 2.7 The redevelopment is intended to be an integral part of the High Street Heritage Action Zone to rebrand the High Street and to reflect a unique, heritage-driven experience that is compelling for residents and visitors.

**3. Other options considered and rejected:**

3.1 None

**4. Conflicts of interest:**

4.1 Conflicts of interest declared by the decision-maker: None.

4.2 Conflicts of interest declared by other Executive Members consulted: None.

**5. Dispensation granted by the Conduct Advisory Panel:** None.

**6. Reason(s) for the matter being dealt with if urgent:** Not Applicable.

**7. Statement from the Decision Maker:**

<p><b>Approved by:</b></p> <p>-----</p> <p><b>Councillor Steve Forster</b>  <b>Executive Member for Commercial Strategy, Estates and Property</b></p>	<p><b>Date:</b></p> <p><b>21 July 2021</b></p>
--	---

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Member for Commercial Strategy, Estates and Property
<b>Date:</b>	20 July 2021
<b>Title:</b>	Schools Condition Allocation Projects
<b>Report From:</b>	Director of Culture, Communities and Business Services

**Contact name:** Steve Clow

**Tel:** 0370 779 8845      **Email:** [steve.clow@hants.gov.uk](mailto:steve.clow@hants.gov.uk)

#### 1. The decision:

That the Executive Member for Commercial Strategy, Estates and Property:

- 1.1 Approves the allocation of an additional £349,500 of Schools Condition Allocation grant to the scheme to upgrade the atrium roof at Crestwood School, with a revised total scheme value of £2,390,580.
- 1.2 Approves the allocation of an additional £400,000 of Schools Condition Allocation grant to the scheme to upgrade the roof at Stoke Park Infants School, with a revised total scheme value of £1,300,000.
- 1.3 Recommends the addition of the scheme for the upgrade of the roof at Rowlands Castle St John's CEC Primary School to the 2021/22 capital programme at a value of £407,000 funded from the 2021/22 Schools Condition Allocation grant.
- 1.4 Approves the project appraisals for the roof upgrades to Crestwood School atrium, Stoke Park Infant school and St John's CEC Primary School set out in this report.

#### 2. Reason(s) for the decision:

- 2.1 This report seeks approval to increase funding for two previously allocated capital projects and add a further named scheme to the 2021/22 capital programme. All schemes are funded from the Schools Condition Allocation grant as part of the wider programme of repairs and maintenance for the schools' estate and address three of the highest priority liabilities for condition and health and safety on the school estate.
- 2.2 The additional funding is required for schemes at Crestwood School and Stoke Park Infant School due to changes in the scope of works identified during detailed development of the proposals and increased market costs arising from high demand in the commercial and domestic markets, supply challenges on key materials due to the impacts of the Covid pandemic and other factors. It is not unusual for the scope of works to change during the development of the project as early estimates are provisional when allocated. Property Services manages the overall programme of work on a rolling basis to ensure that the highest priorities are addressed and contained within the annual budget allocation. The County Council was the recipient of additional grant for schools condition in the summer of 202 as well as a larger grant than in previous years in 2021. This gives the additional flexibility in the budget to accommodate the change and scope and the increase in costs.
- 2.3 There is now strong evidence of availability and supply chain pressures in the industry leading to delays and additional costs. The Director of Culture, Communities and Business Services will continue to monitor the situation carefully and make adjustment to future budgets and timescales based on the latest position. This is a national issue which will affect delivery of all construction activity over the foreseeable time period.
- 2.4 An additional named scheme, to upgrade the flat roof at Rowlands Castle St John's Primary school, is to be added to the 2021/22 capital programme.
- 2.5 Project appraisals are set out in the report together with the climate change impact assessment for each scheme.

**3. Other options considered and rejected:**

- 3.1 None

**4. Conflicts of interest:**

- 4.1 Conflicts of interest declared by the decision-maker: None.
- 4.2 Conflicts of interest declared by other Executive Members consulted: None.

**5. Dispensation granted by the Conduct Advisory Panel: None.**

6. Reason(s) for the matter being dealt with if urgent: Not Applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

-----

20 July 2021

**Councillor S Forster**  
**Executive Member for Commercial Strategy, Estates**  
**and Property**

This page is intentionally left blank



## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Member for Commercial Strategy, Estates and Property
<b>Date:</b>	20 July 2021
<b>Title:</b>	Business Services Group – 2020/21 Annual Report and Accounts
<b>Report From:</b>	Director of Culture, Communities and Business Services

**Contact name:** Shaun Le Picq

**Tel:** 0370 779 0482

**Email:** shaun.lepicq@hants.gov.uk

**1. The decision:**

That the Executive Member for Commercial Strategy, Estates and Property approves the 2020/21 annual report and accounts for the Business Services Group.

**2. Reason(s) for the decision:**

- 2.1 To approve the financial and business performance of the principal self-funding business units within the Culture, Communities and Business Services department for the 2020/21 financial year.

**3. Other options considered and rejected:**

- 3.1 None

**4. Conflicts of interest:**

- 4.1 Conflicts of interest declared by the decision-maker: None.
- 4.2 Conflicts of interest declared by other Executive Members consulted: None.

**5. Dispensation granted by the Conduct Advisory Panel: None.**

**6. Reason(s) for the matter being dealt with if urgent: Not Applicable.**

**7. Statement from the Decision Maker:**

**Approved by:**

**Date:**

-----

**20 July 2021**

**Councillor Steve Forster  
Executive Member for Commercial Strategy, Estates  
and Property**

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Member for Commercial Strategy, Estates and Property
<b>Date:</b>	20 July 2021
<b>Title:</b>	Project Appraisal: Refurbishment of Rookwood
<b>Report From:</b>	Director of Culture, Communities and Business Services

**Contact Name:** Rebecca Thompson

**Tel:** 03707 792072

**Email:** Rebecca.thompson@hants.gov.uk

**1. The decision:**

That the Executive Member for Commercial Strategy, Estates and Property:

1.1 Approves the addition of the proposed capital scheme at Rookwood to the 2021/22 capital programme at a total capital value of £380,000.

1.2 Approves the capital and revenue funding for the scheme as set out in this report.

1.3 Approves the project appraisal for the refurbishment of Rookwood as set out in this report.

1.4 Delegates authority to make the arrangements to implement the scheme, including minor variations to the design or contract, to the Director of Culture, Communities and Business Services.

**2. Reason(s) for the decision:**

2.1 Following the exit of Hampshire House at the end of the lease period, Children and Families area-based teams in Eastleigh will move into Rookwood, a building previously occupied by Hampshire Music Services.

**2.2 A scheme to undertake refurbishment of the Rookwood building to make it fit for purpose for the new occupants and meet the**

requirements of new ways of working has been developed by Property Services in consultation with Children's Services.

3. 2.3 Project proposals are now brought forward for approval by the Executive Member for Commercial Strategy, Estates and Property so that the project can be added to the 2021/22 capital programme to enable the scheme to be progressed.

3. Other options considered and rejected:

3.1 None

4. Conflicts of interest:

4.1 Conflicts of interest declared by the decision-maker: None.

4.2 Conflicts of interest declared by other Executive Members consulted: None.

5. Dispensation granted by the Conduct Advisory Panel: None.

6. Reason(s) for the matter being dealt with if urgent: Not Applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

-----

20 July 2021

Councillor S Forster  
Executive Member for Commercial Strategy, Estates  
and Property

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Member for Commercial Strategy, Estates and Property
<b>Date:</b>	Winchester Discovery Centre
<b>Title:</b>	20 July 2021
<b>Report From:</b>	Director of Culture, Communities and Business Services

**Contact Name:** Emma Noyce and Bob Wallbridge

**Tel:** 03707 798373  
03707 794084

**Email:** [emma.noyce@hants.gov.uk](mailto:emma.noyce@hants.gov.uk)  
[bob.wallbridge@hants.gov.uk](mailto:bob.wallbridge@hants.gov.uk)

**1. The decision:**

- 1.1 That the Executive Member gives approval to the project proposals set out in this report at a total cost of £515,000.
- 1.2 That the Executive Member approve the property arrangements by which the operational responsibility for WDC is transferred to Hampshire Cultural Trust (HCT) (including the nature and duration of tenure).
- 1.3 That the Executive Member approves the proposals contained in the exempt Appendix.

**2. Reason(s) for the decision:**

- 2.1 This project will transfer operational responsibility for the WDC building (including associated day-to-day running costs) and for cultural programming to HCT. The Library Service will continue to deliver a highly successful library service, free at the point of access, within WDC.

- 2.2 Hampshire County Council and Hampshire Cultural Trust are developing a new partnership model which will enhance and develop Winchester Discovery Centre's position as a strategically important hub for culture and creativity in Hampshire. The overall strategy has been agreed by the Executive Member for Recreation, Heritage and Rural Affairs.
- 2.3 This report sets out proposals to refurbish elements of WDC, including essential maintenance work, interior refurbishment and spatial reorganisation to enable the future strategy to be realised.
- 2.4 The HCC element of the project is to be funded from the CCBS Capital Programme 2021/22 and was approved by the County Council in February 2021 at a value of £500,000 with a further £15,000 allocated from CCBS Cost of Change funding.
- 2.5 In addition to the refurbishment project, the proposals include the transfer of operational responsibility for the building (including associated day-to-day running costs) and for cultural programming to HCT. The Library Service will continue to deliver a highly successful library offer, free at the point of access, within WDC.

**3. Other options considered and rejected:**

- 3.1 None

**4. Conflicts of interest:**

- 4.1 Conflicts of interest declared by the decision-maker: None.
- 4.2 Conflicts of interest declared by other Executive Members consulted: None.

**5. Dispensation granted by the Conduct Advisory Panel: None.**

**6. Reason(s) for the matter being dealt with if urgent: Not Applicable.**

**7. Statement from the Decision Maker:**

**Approved by:**

**Date:**

-----

**20 July 2021**

**Councillor Steve Forster  
Executive Member for Commercial Strategy, Estates  
and Property**

This page is intentionally left blank



## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Member for Commercial Strategy, Estates and Property
<b>Date:</b>	20 July 2021
<b>Title:</b>	Property Services Asset Decisions
<b>Report From:</b>	Director of Culture, Communities and Business Services
(Summary of an Exempt Decision)	

**Contact name:** Steve Clow

**Tel:** 03707 798845      **Email:** Steve.clow@hants.gov.uk

**1. The Decisions:**

- 1.1 That the proposed transactions shown in the schedule be approved.
- 1.2 That the Director of Culture, Communities and Business Services, Assistant Director – Property and Facilities be authorised to settle the detailed terms and conditions.

**2. Reasons for the Decisions:**

- 2.1 The purpose of this report is to seek approval to a series of proposed transactions which will ensure efficient and effective use of the County Council's property assets.

**3. Other options considered and rejected:**

- 3.1 Not Applicable

**4. Conflicts of interest:**

- 4.1. Conflicts of interest declared by the decision-maker: None
- 4.2. Conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel:**

- 5.1 None

**6. Any reasons for the matter being dealt with if urgent:**

6.1 Not applicable

**7. Statement from the Decision Maker:**

**Approved by:**

**Date:**

-----

**20 July 2021**

**Councillor Steve Forster**  
**Executive Member for Commercial Strategy, Estates and**  
**Property**